

**FRIENDS OF HILL TOP (FOHT) – PTA**  
**Minutes of a Meeting held on Monday 25 January 2016**  
**(5.45pm, Ashby Hill Top School)**

**Present:** Jodie Edwards (JE) (Vice Chair)  
Catherine Booton (CB) (Treasurer)  
Juliet McAuliffe (JM) (Joint President and Joint Acting Head Teacher)  
Nicola Middleton (NM) (Joint President and Joint Acting Head Teacher)  
Jessica Southwart (JS)  
Helen Stokes (HS) (Secretary)

Item		Action
<b>1.</b>	<b>Apologies</b>	
1.1	Apologies were received from Dean Mills (Chair), Sarah Flanagan, Susie Lakin, Phil Lewis, Esther Lewis, Julie Rush, and Jo White.	
<b>2.</b>	<b>Minutes and Matters Arising</b>	
	The minutes of the meeting held on 12 November 2015 were agreed as a correct record.	
<b>3.</b>	<b>Update on Financial Position</b>	
	CB advised that the PTA balance currently stood at £8552.67, including a fantastic profit of £548.25 from the 9 December 2015 Christmas Fair. That balance also included payments of £96 for the annual subscription to the NCPTA and £115.89 spent on the KS1 Christmas present books. The amount required to subsidise the (delayed) Pantomime was yet to be confirmed. At £868.59, the amount raised by the PTA since September 2015 exceeded the amount for the same period in the previous school year. CB noted the need to finalise arrangements for the additional financial signatories (HS and JR).	<b>CB</b>
<b>4.</b>	<b>Christmas Fair – 9 December 2015</b>	
	<p>JA and NM noted the positive feedback from parents about the Christmas Fair, and everyone agreed that it would be good to repeat this event in 2016. Following an analysis of which elements of the event to keep/abandon for future years, it was decided not to have mulled wine again, although noting that it had been non-alcoholic. An area should perhaps be partitioned off for hot drinks, and it was agreed to explore providing cold drinks as well. The take from the refreshments at the 2015 Christmas Fair had been disappointing, given that £20 of the £55.43 raised had been from CB buying back the excess mulled wine stock. The craft stalls had performed well (£95.93 taken, based on approximately half the stock being out). Other income was as follows:-</p> <ul style="list-style-type: none"> <li>• Cake stall and guess the weight - £95.93</li> <li>• Raffle - £41.20</li> <li>• Cake raffle - £128</li> <li>• Tombola - £78.30</li> <li>• Games - £29.50</li> <li>• Facepainting - £17</li> <li>• Sweets - £46.20</li> <li>• Santa - £216</li> </ul> <p>It was agreed that more helpers were needed in future, particularly for the raffle. More time in advance to set up and more tombola prizes would also be useful.</p>	<b>ALL</b>
<b>5.</b>	<b>Forthcoming Fundraising Events</b>	
	<b>Barn Dance September 2016</b> – JE noted feedback from DM that the School Governors seemed supportive of the idea of a Barn Dance – given that the new hall was unlikely to be ready before Easter 2016 however, it was now agreed to hold the Barn Dance as the first fundraising event of the Autumn 2016 School term, to avoid a clash with the 2016 Summer Fair efforts.	

	<p><b><u>Summer Fair – 1 July 2016</u></b> – it was agreed to hold the 2016 Summer Fair immediately after School again. 1 July 2016 was proposed as a provisional date. Members noted the need for 2 sets of volunteers to man each stall if possible, so that people could have a break and look round the Fair themselves.</p> <p><b><u>Sports Day 18 May 2016</u></b> – it was agreed to have a PTA presence at the School Sports Day again this year, selling refreshments (and raising the profile of FOHT).</p> <p><b><u>Non-Uniform 15 April 2016</u></b> – it was agreed to hold the next non-uniform day on Friday 15 April 2016 (suggested donation £1).</p> <p><b><u>Easter Chocolate Bingo 10 or 11 March 2016</u></b> – this would take place on either Thursday 10 or Friday 11 March 2016 (date to be confirmed by NM following discussion with JR [the bingo caller]).</p> <p><b><u>DM fundraising events</u></b> – JE outlined the sports events being undertaken by DM, sponsorship from which he would donate to the PTA. These included a half-marathon at Silverstone (13 March 2016) and the Tough Mudders event (22 June 2016). NM suggested that DM should come into School to give an assembly talk, and launch a competition to design a t-shirt for him to run in (eg design a logo for it). This would probably be best done in the Summer Term given the relatively short time left now before his March 2016 event. DM should come in and talk to NM/JA to agree a timeframe. JE also suggested that DM could come in and undertake some sports activities with the children.</p>	<b>DM</b>
6.	<p><b>PTA Facebook Page and Profile Raising</b></p> <p>JE advised that the new PTA Facebook page had received 51 likes to date, and was growing in popularity. People had also been volunteering to help via the Facebook page, which was welcomed.</p>	
7.	<p><b>Wish List – Wildlife Garden</b></p> <p>NM advised that a company was coming into School on 25 January 2016 to provide a quote for the wildlife garden.</p>	
8.	<p><b>Any Other Business – None</b></p>	
9.	<p><b>Date of Next Meeting</b></p> <p>No formal meeting date was set. It was agreed to hold an informal meeting in February 2016 (date to be confirmed).</p> <p>*** post-meeting note – an informal meeting was subsequently arranged for 18 February 2016.</p>	

**The meeting closed at 6.55pm**