

FRIENDS OF HILL TOP (FOHT) – PTA
Minutes of a Meeting held on Tuesday 13 September 2016
(5.45pm, Ashby Hill Top School)

Present: Jodie Edwards (JE) (Vice Chair)
Catherine Booton (CB) (Treasurer)
Adam Cooper (AC)
Steve Garner (SG) (Head Teacher and FOHT President)
Olive Kearnes (OK)
Julie Rush (JR)
Jessica Southwart (JS)
Helen Stokes (HS) (Secretary)
Helen Williams (HW)

Item		Action
1.	Apologies	
1.1	Apologies were received from Susie Lakin, Dean Mills (Chair) and Claire Muttock.	
2.	Minutes and matters arising	
	The minutes of the meeting held on 27 April 2016 were agreed as a correct record.	
3.	Update on financial position	
	This item had been covered in the AGM immediately preceding this meeting.	
4.	Proposals for 2016-17 projects	
	<p>SG confirmed that work would shortly start on the wildlife area improvements being funded by FOHT. Quotes for the work were in the £3.5k - £4k range. It was also hoped to spend up to around £4k on improving the KS1 and KS2 playground markings, choices on which would be presented to the School Council by October 2016 half term. HS suggested putting a plaque on the wildlife area bench(es) indicating that the area had been refurbished with money raised by FOHT. SG also noted the intention to raise the FOHT profile by giving them more space on noticeboards and on the School website. The next School newsletter would also clarify that 'FOHT' was the PTA for Ashby Hill Top School.</p> <p>With regard to the use of funds raised in 2016-17, having taken soundings from other colleagues SG proposed investing in a broader range of opportunities for the School's children to learn problem solving and programming skills – this would also aid future curriculum development. FOHT support was therefore sought in purchasing a wide range of computing equipment (hardware devices) for children from Foundation through to year 6. Further detail would be provided at the next FOHT meeting. In response to a query from JE, SG broadly outlined what the 2016-17 FOHT fundraising target of £4k [see below] would be able to purchase in September 2017 (software). Members noted the need for a compelling narrative to share with parents, which SG agreed to provide.</p> <p>CB noted the need to keep approximately £1500 in the PTA reserves and to cover pre-existing commitments such as the pantomime, year 6 leavers' t-shirts, Christmas present books etc.</p>	<p>SG</p> <p>SG</p> <p>SG</p> <p>SG</p>
5.	Fundraising events 2016-17 to raise the stretch target of £4k	
	<p><u>Winter Term</u></p> <ul style="list-style-type: none"> • Adults-only Quiz (7.10.16 at School) – UPOs fish bar would supply the food. A letter would be issued containing ticket requests and inviting raffle prizes; • Fancy dress and bake sale (13.10.16) – outside School at hometime pick-up; • Non-uniform days – it was agreed to hold 2-3 during the year; dates to be agreed with SG; • Christmas Fair (8.12.16 at School at hometime) – the Hall would be made available in the afternoon to set up the fair. 	SG/JE

	<p><u>Spring Term (dates to be agreed at next FOHT meeting)</u></p> <ul style="list-style-type: none"> • Mother's Day gifts ('regifting event'); • Easter chocolate bingo; • Tough Mudders race (JE and DM to compete – any other participants welcomed). <p><u>Summer Term (dates to be agreed at the next FOHT meeting)</u></p> <ul style="list-style-type: none"> • Sports day refreshments; • Summer Fair. <p>It was agreed to invite people to price match or sponsor events through their employers.</p>	ALL
6.	<p>Facebook page update</p> <p>JE noted the increasing popularity of the FOHT facebook page.</p>	
7.	<p>Any Other Business – none</p>	
8.	<p>Date of Next Meeting</p> <p>No formal meeting date was set. An informal planning meeting for the Christmas Fair would take place after half term.</p>	

The meeting closed at 6.45pm