

FRIENDS OF HILL TOP
Minutes of the Annual General Meeting (AGM) held on Monday 22 June 2015 at
7pm, Ashby Hill Top School

Present: Claire Boden (CBn) (Chair)
Catherine Booton (CBoo) (Treasurer)
Jodie Edwards (JE)
Nicola Middleton (NM)
Diane Mullan (DM) (President and Head Teacher)
Laura Quinton (LQ) (Vice Chair)
Julie Rush (JR)
Helen Stokes (HS) (Secretary)

Item		Action
1.	Apologies	
1.1	Apologies were received from Nikki Eccersley, Esther Lewis, Phil Lewis, and Dean Mills.	
2.	Minutes of the 2013 FOHT AGM The minutes of the FOHT AGM held on 15 September 2014 were agreed as a correct record.	
3.	Chair's Report 2014-15 CBn, FOHT Chair, thanked all members for their support of the Friends of Hill Top during the 2014-15 year. She listed the successful find-raising events held by the Friends in 2014-15, including the beetle drive, meet Santa, quiz, bingo events and the Summer Fair, which had all contributed to the £3364.03 raised by FOHT in that year (an increase of approximately £500 from 2013-14). CBn also outlined the projects which had benefitted from that money, including a defibrillator for the School. The Chair thanked all School teachers and support staff (including office staff) for their support of FOHT during the year, and also expressed her thanks to all the parents and children who had helped to support FOHT events in 2014-15. The Chair also wished Diane Mullan well in her new job, and thanked her for her tireless support of FOHT as Head Teacher. The Chair also noted her intention (and that of the Vice-Chair) not to seek re-election at this meeting. Members thanked CBn and LQ for their work on behalf of FOHT.	
4.	2014-15 Financial Report CBoo tabled information on the 2014-15 FOHT financial position, noting the current balance of £7980.70 compared to £6350.14 on 1 August 2014. DM advised that the playground markings for the Foundation and KS1 playground would now be a key item of expenditure. Members welcomed the comparative information provided in the financial report.	
5.	Constitution In line with the FOHT constitution, all officers now stood down from their posts. It was agreed to amend the constitution to reflect a quorum of 6 members (currently 8).	CBn/HS
6.	Election of FOHT Officers The following members stood for election to the 4 FOHT officer posts:- Chair – Dean Mills (nominated <i>in absentia</i> by JE, seconded by LQ); Vice-Chair – Jodie Edwards (nominated by HS, seconded by CB); Secretary – Helen Stokes (nominated by CBn, seconded by LQ), and Treasurer – Catherine Booton (nominated by HS, seconded by LQ). DM suggested that it would be helpful for the new Chair to receive appropriate support from the outgoing Chair and Vice-Chair for the first 3 months of his Chairmanship. DM also	

	asked that HS contact the national PTA body (NCPTA) to check whether it was appropriate for a PTA Chair to undertake fundraising activities (such as running marathons etc) in the name of FOHT, and whether any additional insurance was required etc.	HS
7.	Appointment of Auditors It was agreed to retain the existing Ashby-based firm of Auditors for the FOHT accounts, subject to confirmation that they would continue not to charge for that service.	CBoo
8.	Any Other Business It was agreed to contact Fiona Millington-Pipe to ask her to take photos of the FOHT officers for display on the external noticeboard.	CBoo/JE
9.	Date of Next Annual General Meeting The next FOHT AGM would take place at School on Monday 20 June 2016 at 7pm.	

The meeting closed at 7.35pm