

**FRIENDS OF HILL TOP**  
**Minutes of the Annual General Meeting (AGM) held on Monday 15 September**  
**2014 (7.30pm, Ashby Hill Top School)**

**Present:** Claire Boden (CBn) (Chair)  
 Tansey Barber (TB)  
 Catherine Booton (CBoo) (Treasurer)  
 Vicky Cornfield (VC)  
 Jodie Edwards (JE)  
 Diane Mullan (DM) (President and Head Teacher)  
 Laura Quinton (LQ) (Vice Chair)  
 Helen Stokes (HS) (Secretary)  
 Cara Walker (CW)

Item		Action
<b>1.</b>	<b>Apologies</b>	
1.1	Apologies were received from Sarah Bedford, Karen Cumiskey, Nicky Eccersley, Lisa Edwards, Joanne Francis, Gina Gold, Gavin Joyce, Esther Lewis, Karen Longhurst, Michelle Moore, Caren Pickford, Matthew Proctor, David Ross, Julie Rush and Hannah Taylor.	
<b>2.</b>	<b>Minutes of the 2013 FOHT AGM</b>  The minutes of the FOHT AGM held on 16 September 2013 were agreed as a correct record.	
<b>3.</b>	<b>Chair's Report 2013-14</b>  CBn, FOHT Chair, thanked all members for their support of the Friends of Hill Top during the 2013-14 year, including for the mid-year change in Chairmanship. She listed the successful fund-raising events held by the Friends in 2013-14, including quizzes, bingo events and the Summer Fair, which had all contributed to the £2859 raised by FOHT in that year. CBn also outlined the projects which had benefitted from that money, including the new Foundation area boat and train and the School scooter racking. A number of new events were planned for 2014-15, beginning with a beetle drive in October 2014. With regard to projects for fundraising in 2014-15, the FOHT survey of Hill Top parents had identified a desire to purchase a defibrillator.  The Chair also thanked all School teachers and support staff (including office staff) for their support of FOHT during the year. She confirmed that Matthew Proctor had decided not to stand for re-election as FOHT Treasurer, and she thanked him for his contribution to the work of the Friends to date.	
<b>4.</b>	<b>2012-13 Friends of Hill Top Annual Accounts</b>  The 2012-13 FOHT annual accounts had now been audited (copy tabled for review by all those attending the meeting).	
<b>5.</b>	<b>Constitution</b>  In line with the FOHT constitution, all officers now stood down from their posts. It was agreed to amend the constitution to remove the current reference to the post of Events Coordinator and replace this with the post of Vice-Chair (noting the intention in 2014-15 to spread the operational responsibility for fundraising events more). Following discussion, it was agreed to retain the current quorum of 8 members, although this could be revisited in-year if required.	<b>CBn/HS</b>
<b>6.</b>	<b>Election of FOHT Officers</b>  The following members stood for election to the 4 FOHT officer posts:-	

	<p><b>Chair</b> – Claire Boden (nominated by JE, seconded by TB);  <b>Vice-Chair</b> – Laura Quinton (nominated by CBn, seconded by Trust Board);  <b>Secretary</b> – Helen Stokes (nominated by CBn, seconded by LQ), and  <b>Treasurer</b> – Catherine Booton (nominated by HS, seconded by LQ).</p>	
7.	<p><b>Appointment of Auditors</b></p> <p>It was agreed to retain the existing Ashby-based firm of Auditors for the FOHT accounts, subject to confirmation that they would continue not to charge for that service.</p>	<b>CBoo</b>
8.	<b>Any Other Business – none raised</b>	
9.	<p><b>Date of Next Annual General Meeting</b></p> <p>The next FOHT AGM would take place at School on <b>Monday 14 September 2015</b>, starting slightly earlier at <b>7pm</b>.</p>	

**The meeting closed at 8.05pm**