



Ashby Hill Top Primary School

Charging Policy

Signed on behalf of the Governing Body by	
Date	June 2016
Review Date	June 2018

Policy on Charging

1 Introduction

- 1.1 All the education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a theatre company;
 - Visits to or by Education groups/companies (i.e science workshop delivery)
 - school trips;
 - musical events.

3 Residential visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses and other activities. If parents are experiencing financial difficulty they are invited to discuss or write in confidence to the head teacher. We can, if circumstances allow, apply for a grant to support parents facing financial difficulties or use specific funds (i.e. Pupil Premium Fund) in order to pay for part of the cost of such trips.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition if this is not part of the national curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. If parents are experiencing financial difficulty, they are invited to write in confidence to the head teacher. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1 The school organises swimming lessons for all children in Year 1, 2 & 5. These take place in school time and are part of the National Curriculum. We make a voluntary charge for this.

6 Clubs

6.1 We make no charge for extracurricular clubs that are run by staff. Occasionally we organise clubs which are run by external agencies. The agency may make a charge to parents for this.

8 Monitoring and review

8.1 Governors will review this policy in 2 years.